



# PROFESSIONAL SERVICES PROCUREMENT BULLETIN 2008-09 STATEWIDE UNDERGROUND STORAGE TANKS

COUNTY	Statewide
DISTRICT	Statewide
PROJECT DESCRIPTION	Underground Storage Tanks and Hazardous Materials (UST/HAZMAT) studies, document preparation, and laboratory services for developing Department of Highway projects on a statewide basis.
PROJECT MANAGER	Chris Cummins
USER DIVISION	Environmental Analysis (DEA)
APPROXIMATE FEE	<ul style="list-style-type: none"> <li>• \$2,000,000.00 per contract (Upset Limit)</li> <li>• Projects to be assigned by letters of agreement.</li> <li>• Letters of agreement not to exceed \$100,000.</li> <li>• Two (2) consultants to be selected.</li> <li>• 2 year contract term.</li> </ul>
PURPOSE AND NEED	To obtain services for UST/HAZMAT activities, when needed for developing highway projects, on a statewide basis.
METHOD OF DESIGN	The selected consultant shall utilize the CADD Standards for Highway Plans (version 2.04) policy in the development of the Highway Plans.
DBE REQUIREMENT	None
PROJECT FUNDING	State and Federal

## SCOPE OF WORK

The services shall include

### ENVIRONMENTAL STUDIES

1. Environmental studies required to investigate and remediate Underground Storage Tank and Hazardous Material sites on highway rights of way prior to highway construction.

### DOCUMENT PREPARATION

1. Technical reports necessary to adequately address specific areas of impact in each of the aforementioned areas.

### LABORATORY SERVICES

1. Laboratory instrumentation necessary to perform materials analysis according to EPA Standard Methods. All services should be performed in accordance with the KYTC/DEA Environmental Procedures Manual and ASTM standards. Interested consultants will not be required to comply with the requirement of utilizing a laboratory prequalified with the KYTC for UST/HAZMAT services. Criteria for identification of acceptable testing facilities will be discussed with the selected consultant(s), who will provide KYTC with a proposed list of laboratories for approval.

### GEOTECHNICAL SERVICES

As required for field data collection.

## SPECIAL INSTRUCTIONS

**Two (2)** firms will be selected to provide these services. The contract period is each firm receiving a two (2) year contract. Contracts will have an upset limit of \$2,000,000. Once the upset limit is reached or the two year term has expired, services will be re-advertised and no additional work assignments will be made under the contract. Contracts will not be modified to increase upset limit or extended for time to assign new work. No letter of agreement shall exceed \$100,000.

The Selection committee will randomly draw from the pool and list in consecutive order to determine the initial order for which a project will be offered. Projects will be offered to firms on a rotating basis. A firm will not be offered an additional project until the remaining firms on the list have been offered a project. If a firm declines to accept a project or does not respond to an invitation to perform services for a project within seven days, documentation shall be placed in the project files and the next firm on the rotating list shall be offered the project.

## PREQUALIFICATION REQUIREMENTS

### ENVIRONMENTAL & UST/HAZMAT

- HAZMAT Preliminary Site Assessment (Phase I)
- HAZMAT Site Recon/Sampling (Phase 2)
- HAZMAT Remediation Services
- UST Preliminary Site Assessment
- UST Leak Detection/Monitoring
- UST Tank Removal/Disposal
- UST Site Remediation Services

## PROJECT SCHEDULE & MILESTONES

RESPONSE DATE	June 4, 2008 4:30 p.m. (Frankfort Time)
SELECTION COMMITTEE DATE MEETING	June 18, 2008
CONTRACT SCOPING CONFERENCE	June 25, 2008
NOTICE TO PROCEED	August 1, 2008
COMPLETION OF ALL SERVICES	July 30, 2010

Individual project schedules will be by letter agreement on a project by project basis.

The selected consultant is expected to meet the scheduled milestone dates.

## EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with highway projects for KTC and/or for federal, local or other state governmental agencies. (10 points)
2. Capacity to comply with project schedule. (10 points)
3. Past record of performance on project of similar type and complexity. (10 points)
4. Project approach and proposed procedures to accomplish the services for this project. (10 points)
5. Consultant's Kentucky offices where work is to be performed. (2 points)
  - 75% - 100% of work accomplished in Kentucky offices - 2 points
  - 26% - 74% of work accomplished in Kentucky offices - 1 point
  - 0% - 25% of work accomplished in Kentucky offices - 0 points

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| SELECTION COMMITTEE MEMBERS | <ol style="list-style-type: none"> <li>1. Tony Vinegar, User Division</li> <li>2. Chris Cummins, User Division</li> <li>3. Mike McGregor, Secretary's Pool</li> <li>4. Gary Valentine, Secretary's Pool</li> <li>5. Howard Cruse, Governor's Pool</li> </ol> |
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